

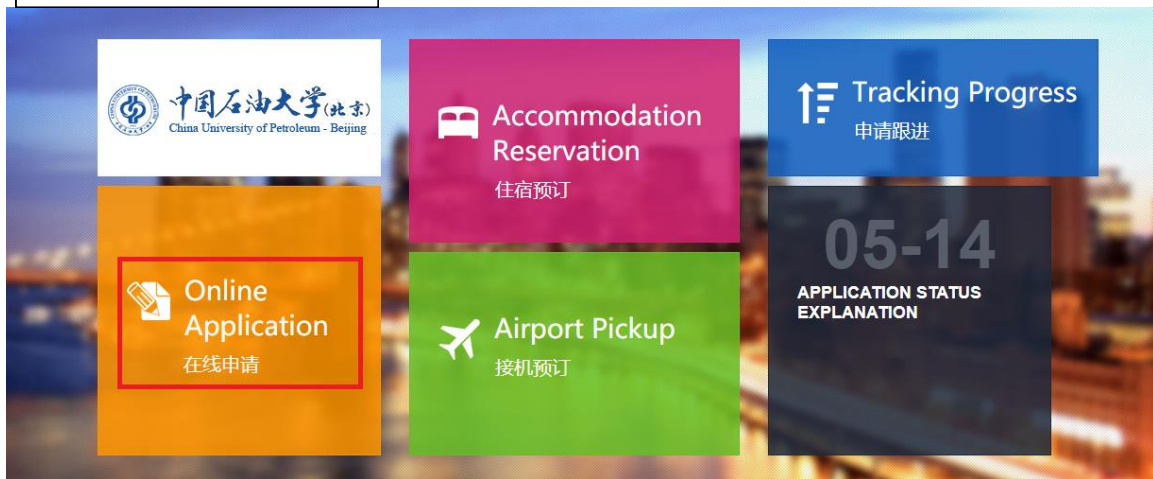
## Guide to applying for CSC (type B)

This Guide is to help applicants to apply at China University of Petroleum (CUPB) for the CSC Scholarship.

(Notice: When you apply in CSC online application please make sure that you enter the right Agency No. of China university of petroleum (Beijing), which is: 11414, type B)

### 1. To apply for scholarship in CUPB first open CUPB website and Choose Online application.

(<http://admission.cup.edu.cn/>)



There will be 3 main steps for you to complete the online application:

- a. Fill in the online application form
- b. Upload the required application materials
- c. Submit your application to CUP

### 2. After you register and login

- a. Select your required application level (BSc, MSc, Ph.D.).
- b. Desired language of instruction (Chinese or English).

c. Then select the required course you want to apply for by clicking Apply now.



There will be 3 main steps for you to complete the online application:

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- 3: Submit your application to CUP

Apply Now

3. Fill in the required information and click save and next.



- Personal Information
- References
- Education Experience
- Family Members
- Financial Supporter
- Emergency Contact Person
- Home Country Address
- Current postal address
- Mailing Address
- Declaration
- Whether In China Now

### Personal Information

Basic Information

* Family Name	Family Name	* Given Name	Given Name
* Passport Number	Passport Number	* Passport Expiration Date	Passport Expiration Date
Chinese Name	Chinese Name	* Gender	<input type="radio"/> Male <input type="radio"/> Female
* Marital Status	<input type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Divorced	* Nationality	Egypt
* Birth Date	Birth Date	* Country of Birth	- choose -
* Place of Birth(City,Province)	Place of Birth(City,Province)	* Native Language	-choose-
* Highest Level of Education	-choose-	* Religion	-Choose-
Employer or Institution Affiliated	Employer or Institution Affiliated	Occupation	-choose-
Medical History	Medical History	Emigrant from mainland China, Hong Kong, Macau, and	<input type="radio"/> Yes <input type="radio"/> No

Country - choose - Detailed Address Detailed Address

- Financial Supporter
- Emergency Contact Person
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### Declaration

I hereby affirm that:  
(1) All the information I provided above is true and correct;  
(2) I shall abide by the laws of the Chinese Government and the regulations of China University of Petroleum, Beijing;  
(3) I shall pay the relevant fee on time.

### Whether In China Now

Yes   No  \* Present school

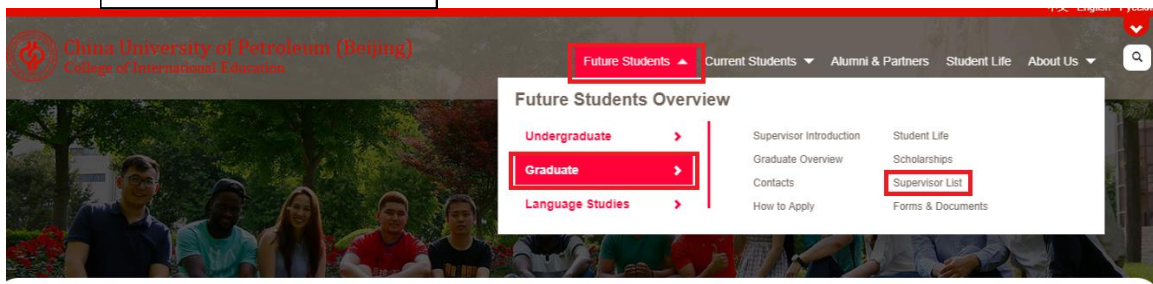
Save Save & Next

**4. Choose research direction , then choose the School (Postgraduate students only: MSc & Ph.D.).**

Since you choose the School, List of Supervisor's Name will appear.

The image shows a navigation bar with six steps: 1 Apply Now, 2 Application Form, 3 Research direction, 4 Upload Materials, 5 Make Payment, and 6 Submit Application. Step 3 is highlighted with a red box. Below the navigation bar, there is a text box stating: "There will be 3 main steps for you to complete the online application: 1: Fill in the online application form, 2: Upload the required application materials, 3: Submit your application to CUP". To the right, there are three dropdown menus: "Please select direction" with "Business Strategic Management" selected, "School of Economics and Management", and "Please select a supervisor" with "Select Some Options" selected. A red "Save & Next" button is located below the dropdowns.

Also you can find Supervisor List on Future Student > Graduate > Supervisor List on our website <http://overseas.cup.edu.cn>.



Or you can directly go to this link <http://overseas.cup.edu.cn/supervisorlist/index.html>

Supervisor's E-mail will appear after choosing him, so please Contact him as soon as possible and trying to receive from him Pre-Admission Letter (This is required) Then click save and next.

## 5. Upload the required documents (documents marked with a red asterisk (\*) are compulsory)



### Notice

1.To avoid delays in admission, please upload each document according to the description in the left column.

2.Please make sure the scanned or photographed documents are clearly readable and printable.

3.The system only accepts the following format: RAR, PDF, JPG, PNG, GIF,DOC,DOCX.

4.Each uploaded file cannot exceed 5M

### Upload Materials

#### \* ID Photos

The photo that you should upload is an ID photo with a BLUE background, your face must take at least 2/3 of the photo, the picture size is 239 \* 319 pixels, the resolution is 300DPI, and the format is JPEG.



#### \* 1.Passport Front Page and Signature Page



9.Non-criminal record (Which you should get in your local Police Security Bureau or related departments)



#### \* 10.Foreigner Physical Examination Form

only required for more than six-month exchange Chinese/English  
only required for more than six-month exchange Chinese/Russian



Prev

Next

## 6. Scholarship Selecting Part

7. To complete submitting your application please pay application fee which is 400 yuan.

The image shows a navigation bar with six steps: 1 Apply Now, 2 Application Form, 3 Research direction, 4 Upload Materials, 5 Make Payment, and 6 Submit Application. Step 5 is highlighted with a red box. Below this is a progress indicator with three boxes: 01 (active), 02, and 03. A table below shows the payment details for the 'Enterprise Management' program, with 'Application Fee' and 'RMB 400.00' highlighted in red. A 'Total 400.00 RMB' row is also present. At the bottom, there are 'Prev' and 'Next' buttons, with 'Next' highlighted in red.

Program	Application Fee	Payment Status
Enterprise Management	RMB 400.00	Unpaid
		Total 400.00 RMB

8. Click next and submit the application form.

9. After submitting the application please go to the CSC website and fill in the application on the CSC system too.

## During the CSC system application please take note of the following

Input the correct Agency Number, which is: 11414 for China University of Petroleum, Beijing. Program Category and Agency Number are directly matched, both are mandatory for online application.

After inputting agency number, the matched agency name will automatically show Type B, China University of Petroleum, Beijing

Step 1: Input Application Information.

Step 2: Move on to the section of “Language Proficiency and Study Plan” and upload “Supporting Documents” as requested, then click “Submit” to complete the application.

Step 3: Check each part of your application carefully before submission. Please make sure that all the information and uploaded documents are valid and accurate.

Step 4: With any inquiry concerning the available majors of our university, please see our brochure.

Step 5: Once submitted, amendment cannot be made on “Personal Details” and “Application Information”. Before the application being processed by the processing authorities, applicant can revoke the submitted application by clicking “Withdraw” and edit the application.

Step 6: After revoking the application, applicant must submit again after re-editing, or the application will not be processed. Once the application is processed, application cannot be revoked.

Step 7: Click” Print the Application Form” and download the form.

Good luck to all Scholarship applicants

Contact information Admission Office College of International Education China university of Petroleum Changing District, Beijing P.R. China,102249

Tel: 010-89733796

Fax: 010-89730622

Email: [admission@cup.edu.cn](mailto:admission@cup.edu.cn) [Inquiries@cup.edu.cn](mailto:Inquiries@cup.edu.cn)

# Chinese Government Scholarship-China-Africa Friendship

## Short Term Scholar Program

Chinese Government Scholarship-China-Africa Friendship Program is a full scholarship established by Ministry of Education to support Chinese universities to attract outstanding international students from African Countries for **4 months** month general studies in China. China University of petroleum, Beijing is one of the prestigious universities designated to undertake this program to recruit students.

### Eligibility of Applicants

1. Applicants of African country nationalities and in good health and are in the petroleum & natural gas (Oil & Gas) sector.
2. Applicants must be under the age of 45 when applying this program
3. **Please choose the CSC type B, and general scholar category on both University and CSC system**

### Eligible Courses

- Oil-Gas Well Drilling Engineering
- Oil-Gas Field Development Engineering
- Offshore Oil and Gas Engineering

### Scholarship Coverage and Criteria

- Tuition waiver;
- Accommodation (700RMB/per month);
- Living allowance (3000RMB/per month);
- Comprehensive medical insurance.

Please note that this scholarship does not cover Travel expenses to and from the university. Students are advised to plan their travel arrangements as soon as they receive the final admission decision from CUPB.

## List of Required Documents

1. Certified highest degree certificates, and transcript with an average of over 75% (should be notarized by related organizations)
2. Copy of Passport
3. Two recommendation letters
4. Study and research plan
5. English or HSK Proficiency Certificates
6. Physical Examination report (Health Certificate)

## Application Timeline

Application in CUPB system <i>admission.cup.edu.cn</i>	Application in CSC system <a href="https://studyinchina.csc.edu.cn/#/login">https://studyinchina.csc.edu.cn/#/login</a>	Application Review by CUPB & CSC	Reporting and registration	Study Time
December 31 <sup>st</sup> 2019	January 5 <sup>th</sup> , 2020	Jan 6 <sup>th</sup> – Feb 16 <sup>th</sup>	March 13 <sup>th</sup> 2020	4 months