

中国石油大学(北京)

2025 Enrolment Guidelines for International students Applying for Chinese language at China University of Petroleum (Beijing)

Campus Introduction: <https://www.cup.edu.cn/overseas/cn/gywm/xyjj/index.htm>

1、 Basic requirements for applicants

1. Non-Chinese citizens, physically and mentally healthy, able to meet the normal study and life at school.
2. High school graduate with high school diploma or above.
3. Friendly towards China, law-abiding, and no criminal record.

※ Others

If both or one of the parents is a Chinese citizen and resides in a foreign country, and the applicant who wants to come to China as a foreign student for undergraduate study has foreign nationality by birth, then the applicant must have a record of actual residence in a foreign country for more than 2 years within the last 4 years (as of April 30, 2025). (Nine (9) months of actual residence in a foreign country can be counted as one year, subject to the entry and exit seal stamps).

If a Chinese citizen after emigrating abroad applies to come to China as a foreign student for undergraduate study, then they shall hold a valid foreign passport or certificate of nationality for more than 4 years, and a record of actual residence in a foreign country for more than 2 years within the last 4 years (as of April 30, 2025). (Nine (9) months of actual residence in a foreign country can be counted as one year, subject to the entry and exit seal stamps).

2、 Required application materials

1. Passport information page
2. Visa pages (scanned copies of all China visa pages and entry-exit records)
3. Original highest education certificate, should be translated to Chinese or English if needed (If you have not graduated, please provide a "Pre-graduation certificate")

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4. Original highest education transcript. (translated to Chinese or English)
5. Language proficiency certificate
6. Guardian authorization certificate (Only required by applicants under the age of 18)
7. Certificate of No criminal record.
8. Physical examination form for foreigners
9. Accommodation registration certificate
10. Transfer certificate issued by the original school
11. Transcript issued by the original school
12. Certificate of creditworthiness

Freshmen abroad must provide materials:1-8,12; Freshmen within China must provide :1-9,12; and Transfer students within China need to provide:1-12.

※ **Certificate of creditworthiness:** The funding requirement shall be calculated according to the annual basic expenses (tuition, accommodation, living expenses, insurance, etc.) of the program. The total amount of credit on creditworthiness certificate per program shall be more than 39000 RMB. It is required to deposit the corresponding amount in its own account for at least 1 month. In case another person 's account is used, it is required to provide a certificate justifying the relationship between the applicant and the account owner. At the same time, the certificate should be notarized by local authorities and verified by a Chinese embassy or consulate abroad.

※ Translated application materials need to be notarized before submission.

3、 Specific Requirements:

1. Training requirements:

1. Adapted to all the four Chinese language abilities used in Chinese teaching environment, including listening, speaking, reading and writing skills
2. Master some basic professional knowledge
3. Gradually adapt to the teaching methods and learning methods of the university
4. Have the ability to learn and think independently.

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2. Program categories

Chinese Class (long term): The long-term class (more than half a year) enrolls students twice a year, starting in March and September respectively, with different levels: primary, intermediate and advanced courses. The core courses include: reading and writing, listening and speaking, reading, intensive reading, scientific Chinese, and Chinese culture, etc.

According to the applicants' application and class placement interview results, several small classes will be organized for teaching. Each class will have listening, speaking, reading and writing courses to comprehensively develop students' four skills. Classes will run from Monday to Friday. Every week 22-30 class hours will be arranged. In addition, there will be special tutoring courses for HSK.

※ During the epidemic, online Chinese language classes will be provided. After the outbreak, the registration fee will be waived for online students who continue to study offline.

Autumn semester: Online application ends July 1, 2025.

Spring semester: Online application ends January 1, 2025.

Chinese class (short-term): Short-term class (2-6 weeks); usually held in the winter and summer holidays (starting from the third week of January or July each year). The specific class time and teaching content can be arranged according to the requirements of the applicant. For individual registration, a class should have at least 10 people. In case of group registration, the learning time, teaching content and activity arrangement can be discussed.

※ Short-term advanced courses will include Chinese culture courses and special skills courses. Chinese culture courses cover different areas such as Chinese culture, economic development, history and geography, helping students get a comprehensive understanding of China. Specialized skills courses can lay a solid foundation for students to adapt to undergraduate courses in advance.

3. Completion and further education

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Upon completion: Students who pass the required courses and obtain the required credits will be awarded the Certificate of Completion for Chinese Language Training issued by the Institute of International Education.

Further education: Students who have completed all the teaching procedures prescribed in the training program and passed the undergraduate qualification examination can directly enter the undergraduate program of our university. Those who do not meet the eligibility criteria for completion or fail to pass the qualification examination for admission to the undergraduate program may continue to study in the language program until they pass.

4、 Fees structure:

Chinese Class (long term):

Chinese Language (1 semester) : RMB 10500 Semester

Chinese Language (1 academic year) : RMB 21000 Year

Chinese class (short-term):

The specific fee depends on the learning time, teaching content and activity arrangement.

Other expenses:

Application fee: RMB 400 or USD 70

Campus accommodation fee: 1200 to 1500 RMB per month per person
(Depending on the room type)

China University of Petroleum (Beijing) accepts WeChat / Alipay payments, on-site card swiping payment, Bank remittance and other payment methods.

5、 School Bank Account Information:

PAY TO: CITIUS33

CITIBANK N.A. NEW YORK, U.S.A.

IN FAVOR OF: ABOCCNBJ010

AGRICULTURAL BANK OF CHINA BEIJING BRANCH, BEIJING, P.R. CHINA

BENEFICIARY'S A/C NO.: 11082301040000641

BENEFICIARY'S NAME: CHINA UNIVERSITY OF PETROLEUM-BEIJING

6、 Scholarship Application:

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1) **Category:** Language Teachers (Confucius Institute) Scholarship (Can not apply without Chinese language foundation)

Admission category: one-academic year trainee and one-semester trainee.

a) **Scholarship for Academic Year Study:** The program commences in September 2025, and provides scholarship for a maximum of 11 months. International students who have benefited from similar scholarships are not eligible.

For the area of TCSOL, applicants shall have a minimum score of 270 on the HSK test (Level 3), and an HSKK test score is required.

For the areas of Chinese Language and Literature, applicants shall have a minimum score of 180 on the HSK test (Level 4) and 60 on the HSKK test (Intermediate Level).

For the area of Chinese Language Study, applicants shall have a minimum score of 210 on the HSK test (Level 3). Priority will be given to applicants who provide an HSKK test score.

b) **Scholarship for One-Semester Study:** The program commences either in September 2024 or March 2025, and provides scholarship of a maximum of five months. Applicants holding the X1 or X2 visa are not eligible.

For the areas of TCSOL, Chinese Language and Literature, applicants shall have a minimum score of 180 on the HSK test (Level 3), and an HSKK test score is required.

2) Applicants Requirements:

- a) non-Chinese citizens;
- b) in good physical and mental conditions, and with good academic performance and conduct;
- c) committed to the Chinese language education and related work;
- d) between the ages of 16 and 35 (as of September 1st). Applicants currently working as Chinese language teachers shall not be over 45, while undergraduate student applicants shall not be over 25.

Application Procedure

1. Contact and choose a recommending institution. Usually, the Confucius Institute which you registered should be the recommending institution. Confucius Institutes, independently operated classrooms with the history for more than half a year (can be found at <http://www.hanban.org>). Applicants may log on the application website of China University of Petroleum (Beijing) (<https://cie-registration.cup.edu.cn/>) for

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registration, submit the application, and attend the interview. After passing the interview, they will receive a letter of recommendation.

2. Online Application: Applicants log in scholarship website <http://cis.chinese.cn> , register then fill in the application on line.

3. Scholarship holders need to confirm with the host institutions to go through the procedures of studying in China, print out the scholarship certificate online, and register at host institutions on the designated date as per the letter of admission.

4) Application Materials:

1. Scanned copies of all China visa pages and China entry and exit record pages

2. Scanned copies of score reports of the HSK and HSKK tests (within the two-year validity);

3. A reference letter by the head of the recommending institution

4. Online application form

5. Notarized copies of your Highest Degree certificates, and transcripts

6. Certificates of Chinese competitions you participated in institutions.

7. Applicants currently working as Chinese language teachers shall provide proof of employment as well as a reference letter by the employer.

8. Applicants under the age of 18 shall provide certified documents of designation signed by their entrusted legal guardians in China.

Language Teachers (Confucius Institute) Scholarship website: <http://cis.chinese.cn>

HSK, HSKK examination site: <http://www.chinesetest.cn>

5) Application Deadlines (Beijing Time):

1. Four-Week Students in July 2025: student application must complete before April 15th; recommending institutions and host institutions must complete review before April 25th;

2. One-Academic-Year / One semester students started in September 2025: student application must complete before May 15th; recommending institutions and host institutions must complete review before May 25th;

3. Four-Week Students in December 2025: student application must complete before September 15th; recommending institutions and host institutions must complete review before September 25th;

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4. One semester students started in March 2026: student application must complete before October 31st; recommending institutions and host institutions must complete review before November 10th.

Please visit our website to check the scholarship application guide for more information on application eligibility.

LINK: <https://www.cup.edu.cn/overseas/Admission/Scholarships/LTCIS/index.htm>

FAQ:

Please visit: <https://www.cup.edu.cn/overseas/Admission/FAQ/index.htm>

Contact Us:

Address: No. 18, Fuxue Road, Changping District, Beijing, China

Tel: 0086-10-89733796

Email: admission@cup.edu.cn

inquiries@cup.edu.cn

